

🗸 to-do list

work tasks	notes
	personal to-dos
Distraction Placeholder	after work reminders



grocery list		
Meals of the Week		
sunday monday tuesday wednesday thursday friday saturday		
fruits & vegetables	meat & seafood	bakery
pantry	dairy	frozen foods
other		



🬴 vacation packing list

Clothes	Toiletries	Plane Stuff
Tops	Toothbrush	Energy Bar
Pants	Toothpaste	Almonds
Skirts	Floss	Apple
Shorts	Face Cream	Water
Dresses	Eye cream	Dark Chocolate
Sweaters/Cardigans	Cleanser	Wet wipes
Jackets	Tissues	Eye mask
Socks /Tights	Body Cream	Ear plugs
Shoes	Brush	Travel pillow
Sandals	Deodorant	Evian Mister
Slippers	Perfume	Tide Stick
Robe	Shampoo & Conditioner	Gum/Mints
Bras/Underwear	Make-up	Earphones
Pashmina	Soap/Shower Gel & Scrub	Splitter for earphones
Pajamas	Medication	(so 2 people can listen)
Hats	Insect repellant	Portable charger for electronics
Sunglasses	Nail file	Tums
Jewelry	Lip balm	Hand sanitizer
Clutch	Hair ties	Eye Drops
	Band-aids	Books /Magazines
	Razor	Electronics iPad, Kindle,
	Shaving Cream	Computer & Chargers

Lip balm

Other things	Beach	Skiing
Bag	Swimwear	Goggles
Umbrella	Sarong/coverup	Thermal underwear
Camera	Sunscreen	Thermal t-shirts
Passport	Flip flops	Hat / Helmet
Plane Tickets	Towel	Ski pants
Hotel Booking Info	Hat	Ski jacket
Insurance info	Beach bag	Boots
Foreign Money	Lip balm	Socks
Driver's License		Scarf
Phone & Charger		Gloves & Wrist Protectors
International travel adapter		Handwarmers

Keys



✓ moving checklist

Things to Do	Things to Buy:	kitchen
Secure movers or help moving	computer room	Plates
Alert current and new landlord of your move date	Computer Printer	Utensils Dish Rack
Internet hookup Telephone hookup Direct TV hookup/Cable TV hookup Subscribe to a local paper Find a Dry Cleaner Find a Supermarket Find a Hair Salon Get Restaurant recommendations	Desk Office Chair Lamps Rug living room Couch Coffee Table End Tables	Rugs Table Chairs Toaster Electric tea kettle Coffee maker Microwave Sponges
Accounts to Change Your Address Credit card statements Work/Payroll documents	Lamps TV DVD Player TV Stand Rug	bathroom Shower Curtain Towels Rugs Toothbrush Holder
DMV - License Bank statements Loan statements Insurance documents Magazines & Newspaper	bedroom Bed Mattress Headboard	Tissues Toilet paper others
i lagazines a riewspaper	End Tables Dresser Mirrors Sheets Comforter Pillows	Swifer Vacuum Broom Lamps



🔎 apartment search

Address & Floor:	Air Conditioning:
Contact:	Utilities Included:
Number of Bedrooms:	Parking Available:
Square Feet:	Super in Building:
Rent:	# of Closets:
Nearest Subway Stop:	Carpet or Wood Floors
Security:	Freshly Painted:
Laundry Facilities:	Cable Ready:
Dishwasher:	Pets:
Lease Length:	Outdoor Space:
Available Date:	View:
Doorman:	